

INTRODUCED BY: J . Berns

AMENDED ORDINANCE NO. 2020-172

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GLAUS, PYLE, SCHOMER, BURNS AND DEHAVEN, INC. DBA GPD GROUP AS THE CITY ENGINEER FOR THE CITY OF BEACHWOOD, OHIO FOR 2021; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, Council has determined that the City requires the services of a City Engineer and has determined to enter into a contract with Glaus, Pyle, Schomer, Burns and Dehaven, Inc. DBA GPD Group and Council hereby authorizes the Mayor to enter into a contract for such services; and

WHEREAS, Council has further determined to utilize said company for City Engineering Services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Mayor is hereby authorized to enter into a Contract with Glaus, Pyle, Schomer, Burns and Dehaven, Inc. dba GPD Group (hereinafter “GPD Group”) from January 1, 2021 through December 31, 2021 for City Engineering Services, a copy of which is attached hereto and incorporated herein by reference as Exhibit “A”. Compensation shall be paid on the basis of time spent by the City Engineer or his employees at the rates set forth in the following schedule of hourly rates, plus expenses and supplies subject to the limitations set forth herein.

	<u>Proposed Hourly Rate</u>
Project Manager (E5-6)	\$109.00
Senior Engineer (E4)	\$100.00
Design Engineer (E2-3)	\$ 94.00
Staff Engineer (E-1)	\$ 85.00
Senior Architect	\$100.00
Design Architect	\$ 94.00
Sr. Landscape Architect	\$100.00
Landscape Architect	\$ 88.00
Senior Designer (D2)	\$ 78.50
Staff Designer (D1)	\$ 65.00
Cad Drafter (Cad 1-3)	\$ 71.00
Eng.Arch. Intern/Coop	\$ 55.00
Inspector	\$ 56.00
Inspector Overtime	\$ 83.00
Inspector Coordinator	\$ 75.00
Sr. Environmental Specialist	\$105.00
Environmental Specialist	\$ 78.00
Survey Project Manager	\$100.00
Sr. Surveyor	\$ 95.00
Surveyor	\$ 90.00
Sr. Survey Technician	\$ 65.00
Survey Technician	\$ 55.00
Project Aid / Clerical	\$ 49.00
Geotech Project Manager	\$115.00

Drill / Field Manager	\$ 90.00
Sr. Driller & Field & Lab Tech	\$ 80.00
Driller & Field & Lab Tech	\$ 67.00
Asst. Driller & Field & Lab Tech	\$ 53.00

Geotech Field Supplies and Fixed Costs:

Mortar Cubes	\$ 11.00 Each
Grout Prisms	\$ 21.50 Each
Concrete Test Cylinders	\$ 15.50 Each
Concrete Test Beams	\$ 45.00 Each
Drill Rig	\$500.00 Per Day
Hydrovac Trailer	\$200.00 Per Day
Floor Flatness Gauge	\$115.00 Per Day
Nuclear Density Gauge	\$ 60.00 Per Day

For all engineering services identified as retainer services the City Engineer shall be compensated at a monthly rate of One Thousand Eight Hundred and Fifty Dollars (\$1,850.00) per month.

Section 2: GPD Group may be assigned engineering work by the Mayor, or Department Directors. GPD Group shall not begin any work until it has submitted a letter to the Mayor, with a copy to the Department Director or Chairperson of any legislative body assigning such work, clearly defining the scope of the engineering work accepted by GPD Group that will be the subject of later billing, and a purchase order is issued by the City for such work. **The City, within its discretion, may solicit bids for Engineering Services from other Engineering companies.**

Section 3: There shall be no charge for out of town travel expenses unless such travel is approved by the Mayor in advance. GPD Group shall, on a monthly basis, provide the Mayor with a detailed invoice including a written accounting of all time spent by any representative of GPD Group. Such accounting shall include an itemization of time spent on City matters, a description of the work performed, and an identification of the person performing the work.

Section 4: GPD Group shall accept no other work within the City from private employers. GPD Group shall avoid all conflicts of interest.

Section 5: All original plans, drawings, specifications, surveys, reports and other miscellaneous drawings shall be delivered to the City immediately upon completion.

Section 6: The Ordinance shall be in full force and effect until December 31, 2021 unless otherwise amended or repealed by Council.

Section 7: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

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Section 8: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health, or safety or the efficient operation of the City; and for the further reason that it is necessary to enter into this Contract at the earliest time in order that the above services will be available for pending projects, wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 21st day of December, 2020, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 22nd day of December, 2020.



Clerk

Approval: I have approved this legislation this 22nd day of December, 2020 and filed it with the Clerk.



Mayor



5595 Transportation Boulevard, Suite 100
Cleveland, Ohio 44125

Phone 216.518.5544
www.gpdgroup.com

Martin S. Horwitz, Mayor
City of Beachwood
25325 Fairmount Blvd.
Beachwood, Ohio 44122

Nov. 5, 2020
202001.01

RE: City Engineering Services – Year 2021

Dear Mayor Horwitz:

Mindful of the current pandemic and the economic hardship it has caused, for 2021, GPD Group proposes to hold all hourly rates for the various disciplines on our staff. The attached sheet shows the current list of all disciplines that GPD has on staff, including our Geotechnical Services. We have added one service in our Geotechnical Supplies and Fixed Costs; however, this service is seldom used.

In keeping with our past practice, we will submit a proposal for each assigned task based on the attached Schedule of Hourly Rates.

As required in our contract we will also provide a list of personnel in our firm that will potentially work on the municipal projects. We will include their level of classification and a description of the minimum requirements at each level (i.e. Engineer 1 through 6, Designer 1 and 2 etc.).

The attached rates include all payroll costs, overhead, non-reimbursable expenses, profit etc. Printing and copying costs that are performed by outside vendors (because our in-house equipment is not sufficient) will be invoiced at cost, with no mark-up.

Thank you for your continued confidence in GPD. If you have any questions, please call.

Sincerely,
GPD Group

A handwritten signature in blue ink, appearing to read "J. R. Ciuni".

Joseph R. Ciuni PE PS
City Engineer

cc. Contract File

GPD Group – City of Beachwood

Proposed Hourly Rate Schedule	2021 Rate	2020 Rate	Percent Increase	Service Change
Project Principal	\$132.50	\$132.50	0%	
Senior Project Manager	\$109.00	\$109.00	0%	
Senior Engineer	\$100.00	\$100.00	0%	
Senior Architect	\$100.00	\$100.00	0%	
Senior Landscape Architect	\$100.00	\$100.00	0%	
Landscape Architect	\$88.00	\$88.00	0%	
Design Engineer/Design Architect	\$94.00	\$94.00	0%	
Staff Engineer/Staff Architect	\$85.00	\$85.00	0%	
Engineer / Architect – Co-op/ Intern	\$55.00	\$55.00	0%	
Senior Environmental Scientist	\$105.00	\$105.00	0%	
Environmental Specialist	\$78.50	\$78.50	0%	
Senior Designer	\$78.50	\$78.50	0%	
Staff Designer	\$65.00	\$65.00	0%	
CAD Drafter	\$71.00	\$71.00	0%	
Construction Inspector	\$56.00	\$56.00	0%	
Construction Inspector (Overtime)	\$84.00	\$84.00	0%	
Construction Coordinator	\$75.00	\$75.00	0%	
Project Aid/Clerical	\$49.50	\$49.50	0%	
Survey Project Manager	\$100.00	\$100.00	0%	
Senior Surveyor	\$95.00	\$95.00	0%	
Surveyor	\$90.00	\$90.00	0%	
Senior Survey Technician	\$65.00	\$65.00	0%	
Survey Technician	\$55.00	\$55.00	0%	
Geotech – Project Manager	\$115.00	\$115.00	0%	
Drill / Lab / Field Manager	\$90.00	\$90.00	0%	
Sr. Driller & Field & Lab Tech	\$80.00	\$80.00	0%	
Driller & Field & Lab Tech	\$67.00	\$67.00	0%	
Asst. Driller & Field & Lab Tech	\$53.00	\$53.00	0%	
Geotech Field Supplies Fixed Costs	2021 Rate	2020 Rate		Service Change
Mortar Cubes (Each)	\$11.00	\$11.00		
Grout Prisms (Each)	\$21.50	\$21.50		
Concrete Test Cylinders (Each)	\$15.50	\$15.50		
Concrete Test Beams (Each)	\$45.00	\$45.00		
Drill Rig (per Day)	\$500.00	\$500.00		
Hydrovac Trailer (Per Day)	\$200.00	N/A		Added Service
Floor Flatness Gauge (Per Day)	\$115.00	\$115.00		
Nuclear Density Gauge (Per Day)	\$60.00	\$60.00		

**CITY OF BEACHWOOD
CITY ENGINEER
SCOPE OF SERVICES**

A. Retainer Services (Building Department):

The Services rendered as a part of our monthly retainer shall include the following:

- (a) Act as a technical consultant and advisor on engineering matters referred to ENGINEER by the Mayor or Building Commissioner.
- (b) Attend regular and special meetings of the City Planning and Zoning Commission.
- (c) Attend city Council Meetings, only if requested by the Mayor, for the purpose of discussing the items that were recommended for approval by Planning and Zoning Commission to City Council.
- (d) Attend regular and special Internal staff meetings to discuss the pending Agenda items on the next Planning and Zoning Commission meeting.
- (e) As requested by the Building Commissioner, meet with applicants, builders, design professionals and owners to review and discuss their project and related matters.
- (f) Site Plan reviews for Planning and Zoning Commission approval for all projects with a construction cost less than \$250,000.
- (g) Miscellaneous reviews for Planning and Zoning Commission approval including: Lot Split and Consolidation Plats, building additions, house additions, minor site plan modifications, parking lot expansions, and any

property modifications that involves grading, filling, utility or drainage improvements.

(h) Review new House Topography plans and provide final inspection of the site prior to issuance of an occupancy permit.

(i) Review and approve all street opening permits and provide final inspection prior to final acceptance. Perform all follow-up correspondence for corrective work as needed.

(j) Serve as liaison with utility companies for project coordination, data collection, transfer and relocation schedules.

(k) Update City Maps Including:

- a. Zoning Map
- b. Address map
- c. Flood Plain Map
- d. Street Map

B. Additional Services

Any additional tasks will be performed on an hourly basis utilizing the approved hourly rate table. These tasks may include, but not limited to:

(a) Site Plan reviews for projects with a construction cost over \$250,000.

(b) Daily inspection of any project that was approved in section "A" above. Final inspection prior to occupancy permit is included in section "A", however daily inspection will be invoiced on an hourly basis.

(c) Any special studies requested by the Mayor, Building Commissioner and/or Planning and Zoning Commission. These studies could include:

- a. Traffic Studies.
- b. Hydraulic Studies/Sewer Capacity Studies
- c. Water Supply Studies

(d) Printing of City Maps for display purposes. These printing costs will be strictly a "pass through" from the printing company with no GPD mark up.

C. Compensation:

For Services described in Section "A" above, the Engineer shall be compensated on a monthly basis. Total yearly compensation for 2020 shall be \$22,200. This payment shall be invoiced monthly at a rate of \$1,850 per month.



5395 Transportation Boulevard, Suite 100 Phone 216.512.3544
Cleveland, Ohio 44125

Mr. Martin S. Horwitz
Mayor
City of Beachwood
25325 Fairmount Boulevard
Beachwood, OH 44122

October 9, 2019
2019119.01

RE: City Engineering Services – Year 2020

Dear Mayor Horwitz:

For 2020, the City has requested a modified invoicing system for most of the small Building Department plan reviews and meeting attendance. GPD will now be compensated under a "retainer fee" for these services, as described in Attachment "A" of our contract. The proposed "retainer fee" will be a monthly fee of \$1,850 per month.

For all other services provided (and not included in the monthly "retainer fee") the rates listed below will apply in the year 2020. Please note: In order to make our invoicing more standard company wide, we have removed and added some disciplines (see below). We have also added hourly rates and fixed costs for our Geotechnical Engineering services that we now offer, should the City choose to utilize them.

SCHEDULE OF HOURLY RATES

<u>Discipline</u>	<u>Jan. 1, 2018 to Dec. 31, 2019</u>	<u>Jan. 1, 2020 to Dec. 31, 2020</u>	<u>% Increase</u>
Project Manager (E5-6)	\$107.00	\$109.00	1.80%
Senior Engineer (E4)	\$97.50	\$100.00	2.50%
Design Engineer (E2-3)	\$92.50	\$92.50	2.78%
Staff Engineer (E1)	\$83.50	\$85.00	1.80%
Senior Architect	\$93.50	\$100.00	6.50%
Design Architect	\$90.00	\$94.00	4.30%
Sr. Landscape Architect	N/A	\$100.00	Added
Landscape Architect	N/A	\$88.00	Added
Senior Designer (D2)	\$77.00	\$78.50	1.90%
Staff Designer (D1)	\$65.00	\$65.00	0.00%

Mr. Martin S. Horwitz, Mayor

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Cad Drafter (Cad 1-3)	\$71.00	\$71.00	0.00%
Eng./Arch. Intern/Coop	N/a	\$55.00	Added
Inspector	\$56.00	\$57.00	1.00%
Inspector Overtime	\$83.00	\$84.00	1.20%
Inspector Coordinator	\$74.00	\$75.00	1.30%
Professional Surveyor	\$87.00	\$0.00	Removed
Survey Coordinator	\$71.00	\$0.00	Removed
Two Man Survey Crew	\$117.00	\$0.00	Removed
One Man Survey Crew w/ Robotic Instrument	\$90.50	\$0.00	Removed
Sr. Environmental Specialist	N/A	\$105.00	Added
Environmental Specialist	\$77.00	\$78.00	1.90%
Survey Project Manager	N/A	\$100.00	Added
Sr. Surveyor	N/A	\$95.00	Added
Surveyor	N/A	\$90.00	Added
Sr. Survey Technician	N/A	\$65.00	Added
Survey Technician	N/A	\$55.00	Added

Average Increase = 2%

Below are the disciplines for the Geotechnical Services offered by GPD:

Geotech Project Manager	\$115.00
Drill/Field Manager	\$ 90.00
Sr. Driller & Field & Lab Tech	\$ 80.00
Driller & Field & Lab Tech	\$ 67.00
Asst. Driller & Field & Lab Tech	\$ 53.00

Mr. Martin S. Horwitz, Mayor

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Geotech Field Supplies and Fixed Costs

Mortar Cubes	\$11.00/each
Grout Prisms	\$21.50/each
Concrete Test Cylinders	\$15.50/each
Concrete Test Beams	\$45.00/each
Drill Rig	\$500.00/day
Floor Flatness Gauge	\$115.00/day
Nuclear Density Gauge	\$60.00/day

As has been our past practice, we will submit a proposal for each assigned task over \$2,500 in fee, based on the above Schedule of Hourly Rates and we will not begin work until a PO has been assigned.

As required in our contract we will provide by the end of the year a list of personnel in our firm that will potentially work on the municipal projects. We have also enclosed their level of classification and a description of the minimum requirements at each level (i.e. Engineer 1 through 6, Designer 1 and 2 etc.).

The above rates include all payroll costs, overhead, non-reimbursable expenses, profit etc. Printing and copying that is performed by outside vendors (because our in house equipment is not sufficient) will be invoiced at cost, with no mark-up.

Thank you for your continued confidence in GPD. If you have any questions please call.

Sincerely,
GPD Group


Joseph R. Cuni PE PS
City Engineer

cc. Contract File