



**CITY OF BEACHWOOD, OHIO  
CIC (COMMUNITY IMPROVEMENT CORPORATION) MEETING MINUTES,  
May 3, 2024 AT 10:00 AM - **AMENDED**  
BEACHWOOD CITY HALL, CONFERENCE ROOM A  
25325 FAIRMOUNT BOULEVARD, BEACHWOOD, OHIO, 44122**

Called to order at 10:01 AM by CIC President, Mayor Justin Berns

1. Roll Call

**Present** – Mayor Justin Berns, Catherine Bieterman, Economic Development Director, Brian Roenigk, Building Commissioner, Joseph Shafran, Member, George Carr, Member Danielle Shoykhet, Council Vice President

**Others Present** – Esq., R. Todd Hunt, Law Director,

2. Approval of Minutes of the CIC Meeting held on February 9, 2024

Moved by: George Carr

Seconded by: Danielle Shoykhet

The motion was adopted with all members present voting in the affirmative.

3. Consideration or Modification to By-Laws.

Ms. Bieterman opened the discussion and explained the modifications to the By-laws and the committee discussed the proposed changes.

After discussion of the changes, a Motion was made to adopt the changes and modifications to the By-Laws. The Motion was moved by Mr. Carr and seconded by Ms. Shoykhet. The Motion was adopted with all members present voting in the affirmative.

4. Committee Reports.

Ms. Bieterman discussed the applicants who were interested in being appointed to the Loan Review Committee and the Innovation Committee. Ms. Bieterman then read short bios on all the interested candidates.

5. Appointment of Committee Members.

The appointment of Committee Members was originally listed as item number 6 on the agenda. This item was discussed immediately after the Committee Reports.

Mr. Carr suggested a modification to include 3 candidates and a committee member to the Loan Review and Innovation committees and a motion was made to accept the requested Modification from 2 to 3 candidates for each committee.

The Motion was moved by Ms. Bieterman and seconded by Mr. Roenigk. Mayor Berns then asked for nominations to the Loan Review Committee and the Innovation Committee.

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Nominations are as follows.

Loan Review Committee:

Lisa Lowe, Steven Soclof, George Carr, Larry Heiser, Chair

Motion was moved by Ms. Bieterman and seconded by Mr. Roenigk

The Motion to appoint members to the Loan Review Committee was adopted with all members present voting in the affirmative.

Innovation Committee:

Michael Soclof, Howard Steindler, Tom Sudow, Catherine Bieterman, Chair

Motion was moved by Mr. Carr and seconded by Ms. Shoykhet

The Motion to appoint members to the Innovation Committee was adopted with all members present voting in the affirmative.

6. Appointment of Officers.

After the appointment of Committee Members, a discussion was held on the appointment of CIC Board Members. Nominations were made for the President, Vice President, Secretary and Treasurer.

Mayor Justin Berns was nominated to be President.

A Motion was moved by Mr. Carr and seconded by Mr. Shaffran to appoint Mayor Berns as President.

The motion was adopted with all members present voting in the affirmative.

Danielle Shoykhet was nominated to be Vice President.

A Motion was moved by Ms. Bieterman and second by Mayor Berns to appoint Ms. Shoykhet as Vice President.

The motion was adopted with all members present voting in the affirmative.

Cathy Bieterman was nominated to be Secretary.

A Motion was moved by Mayor Berns and seconded by Mr. Carr to appoint Ms. Bieterman as Secretary.

The motion was adopted with all members present voting in the affirmative.

Larry Heiser was nominated to be Treasurer.

A Motion was moved by Mayor Berns and seconded by Mr. Roenigk to appoint Mr. Heiser as Treasurer.

The motion was adopted with all members present voting in the affirmative.

7. Discussion Regarding D&O Insurance.

Ms. Bieterman explained the need for D&O insurance and stated that the insurance should be in place by the next meeting. The cost of the insurance will come out of the Economic Development Department budget.

A motion was made to authorize Ms. Bieterman on behalf of the board to select and engage a D&O insurance carrier subject to the negotiation and feedback from the board.

The Motion was moved by Mr. Carr and seconded by Mr. Shaffran and was adopted with all members present voting in the affirmative.

8. CIC Financial Accounts.

No report

9. Next Steps.

Ms. Bieterman discussed the next steps and stated that she would inform the candidates of their nominations and appointments.

Ms. Bieterman stated that she plans to provide a report of the CIC Committee meeting at the next Council meeting.

Ms. Bieterman then stated that the next meeting will be July 19<sup>th</sup> at 10 AM.

10. ADJOURNMENT

There were no other matters coming before the CIC Committee and Mayor Berns moved to adjourn the meeting at 10:45 AM.

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Mayor Justin Berns, President, CIC