

**CITY OF BEACHWOOD  
CIVIL SERVICE COMMISSION AGENDA  
TUESDAY, MAY 26, 2020 11:00 A.M.**

*\* Please note, this meeting will be held by video conference via Zoom and livestreamed on the City of Beachwood [website at www.beachwoodohio.com](http://www.beachwoodohio.com) and can be viewed on Spectrum Channel 1020 and AT&T U-Verse Channel 99.*

*This Civil Service Commission Meeting has been duly noticed and is being held in accordance with Ohio Revised Code Section 121.22 specific to recent Amendments made in light of the current COVID-19 declared emergency.*

1. Approval of the Minutes of the Civil Service Commission Meetings held on:  
  
May 24, 2019  
June 13, 2019  
June 14, 2019  
June 17, 2019  
October 21, 2019  
December 9, 2019  
February 6, 2020  
February 7, 2020  
February 8, 2020
2. Discussion regarding the 2020 Lateral Transfer Entry Level Police Patrol Officer Position.
3. Executive Session discussion regarding certain personnel matters – disqualification of applicants for the 2020 Lateral Transfer Entry Level Police Patrol Officer.
4. Any other matters before the Civil Service Commission.

# # #

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT BEACHWOOD CITY HALL, LAW DEPARTMENT CONFERENCE ROOM, 25325 FAIRMOUNT BOULEVARD, ON FRIDAY, MAY 24, 2019 AT 8:00 A.M.**

The meeting was called to order at 8:00 A.M. by Chairman Brian Burke.

ROLL CALL: Present: B. Burke, D. Keilin, P. Smith  
Absent: None.  
Also Present: None.  
MOTION ADOPTED

**1. Executive Session Interviews – Captain and Lieutenant City of Beachwood Fire/Rescue**

Moved by B. Burke, seconded by P. Smith, at 8:04 A.M. to enter into Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Back on the record at 12:19 P.M.

Moved by B. Burke, seconded by P. Smith, at 12:20 P.M. to adjourn Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

**Adjournment**

Moved by B. Burke, seconded by P. Smith, at 12:30 P.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT BEACHWOOD CITY  
HALL, FIRESTATION #1, 2655 RICHMOND ROAD,  
ON THURSDAY, JUNE 13, 2019  
AT 4:00 P.M.**

The meeting was called to order at 4:00 P.M. by Chairman Brian Burke.

ROLL CALL: Present: B. Burke, D. Keilin, P. Smith  
Absent: None.  
Also Present: None.  
MOTION ADOPTED

1. **Executive Session Interviews – Entry Level Position of Firefighter/Paramedic**

Moved by B. Burke, seconded by P. Smith, at 4:01 P.M. to enter into Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Back on the record at 8:00 P.M.

Moved by P. Smith, seconded by D. Keilin, at 8:01 P.M. to adjourn Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

**Adjournment**

Moved by P. Smith, seconded by D. Keilin, at 8:02 P.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT BEACHWOOD CITY  
HALL, FIRESTATION #1, 2655 RICHMOND ROAD, ON  
FRIDAY, JUNE 14, 2019 AT 11:30 A.M.**

The meeting was called to order at 11:40 A.M. by Chairman Brian Burke.

ROLL CALL: Present: B. Burke, D. Keilin, P. Smith  
Absent: None.  
Also Present: None.  
MOTION ADOPTED

**1. Executive Session Interviews – Entry Level Position of Firefighter/Paramedic**

Moved by B. Burke, seconded by D. Keilin, at 11:41 A.M. to enter into Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Back on the record at 4:35 P.M.

Moved by B. Burke, seconded by D. Keilin, at 4:36 P.M. to adjourn Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

**Adjournment**

Moved by B. Burke, seconded by D. Keilin, at 4:37 P.M. , to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT BEACHWOOD CITY  
HALL, FIRESTATION #1, 2655 RICHMOND ROAD,  
ON MONDAY, JUNE 17, 2019 AT 5:00 P.M.**

The meeting was called to order at 5:01 P.M. by Chairman Brian Burke.

ROLL CALL: Present: B. Burke, D. Keilin, P. Smith  
Absent: None.  
Also Present: None.  
MOTION ADOPTED

**1. Executive Session Interviews – Entry Level Position of Firefighter/Paramedic**

Moved by B. Burke, seconded by D. Keilin, at 5:01 P.M. to enter into Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Back on the record at 7:00 P.M.

Moved by B. Burke, seconded by P. Smith, at 7:00 P.M. to adjourn Executive Session.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

**Adjournment**

Moved by B. Burke, seconded by P. Smith, at 7:00 P.M. , to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL: Yes: B. Burke, D. Keilin, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT BEACHWOOD CITY HALL, LAW DEPARTMENT CONFERENCE ROOM, 25325 FAIRMOUNT BOULEVARD, ON MONDAY, OCTOBER 21, 2019 AT 8:30 A.M.**

The meeting was called to order at 8:35 A.M. by Chairman Brian Burke.

ROLL CALL:           Present:       B. Burke, P. Smith  
                          Absent:       D. Keilin  
                          Also Present: G. Haba, D. Stoker  
  MOTION ADOPTED

**1.     Discussion and vote regarding the 2018 Eligibility List for Lateral Transfer Entry Level Position of Police Patrol Officer**

The Police Department desires to vote down the 2018 Lateral Transfer Entry Level Position of Police Patrol Officer Eligibility List.

This list will be voted down in anticipation of announcing a Civil Service Test to form a new Lateral Transfer Entry Level Eligibility List.

Moved by B. Burke, seconded by P. Smith to vote down the 2018 Lateral Transfer Entry Level Position of Police Patrol Officer Eligibility List.

ROLL CALL:           Yes:           B. Burke, P. Smith  
                          No:           None.  
                          Abstain:     None.  
                          Not Voting:  None.  
  MOTION ADOPTED

**2.     Any other matters coming before the Civil Service Commission**

None.

**Adjournment**

Moved by B. Burke, seconded by P. Smith at 8:55 A.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL:           Yes:           B. Burke, R. Cohen  
                          No:           None.  
                          Abstain:     None.  
                          Not Voting:  None.  
  MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT BEACHWOOD CITY HALL, LAW DEPARTMENT CONFERENCE ROOM, 25325 FAIRMOUNT BOULEVARD, ON MONDAY, DECEMBER 9, 2019 AT 8:15 A.M.**

The meeting was called to order at 8:20 A.M. by Chairman Brian Burke.

ROLL CALL:            Present:        B. Burke, D. Keilin  
                         Absent:         P. Smith  
                         Also Present:  G. Haba, D. Canzone, D. Stoker  
                         MOTION ADOPTED

**1.     Vote regarding the Civil Service Testing for Lateral Transfer Entry Level Position of Police Patrol Officer**

Mr. Smith joined the discussion at approximately 8:30 A.M.

The Police Department desires to authorize the Civil Service Testing for Lateral Transfer Entry Level Position of Police Patrol Officer.

Moved by B. Burke, seconded by P. Smith, to vote authorize the Civil Service Testing for Lateral Transfer Entry Level Position of Police Patrol Officer.

ROLL CALL:            Yes:            B. Burke, D. Keilin, P. Smith  
                         No:             None.  
                         Abstain:       None.  
                         Not Voting:   None.  
                         MOTION ADOPTED

**2.     Any other matters coming before the Civil Service Commission**

Chief Haba would like to discuss changing the Application Fee to \$50.00. The current fee is \$35.00 and the Civil Service Commission would like to keep the fee at the current rate.

Upcoming schedules for Civil Service Commission members was also discussed.

**Adjournment**

Moved by B. Burke, seconded by D. Keilin, at 8:45 A.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL:	Yes:	B. Burke, D. Keilin, P. Smith
	No:	None.
	Abstain:	None.
	Not Voting:	None.

MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council



**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT  
BEACHWOOD POLICE DEPARTMENT, 2700 RICHMOND ROAD,  
ON THURSDAY, FEBRUARY 6, 2020 AT 4:00 P.M.**

The meeting was called to order at 4:01 P.M. by Chairman Pete Smith.

ROLL CALL:           Present:       B. Burke, P. Smith  
                          Absent:       D. Keilin  
                          Also Present: None.  
  MOTION ADOPTED

**1.    Executive Session discussion regarding certain personnel matters – interviews for Lateral Transfer Entry Level Police Patrol Officer Position**

Moved by P. Smith, seconded by B. Burke, at 4:02 P.M. to enter into Executive Session.

ROLL CALL:           Yes:           B. Burke, P. Smith  
                          No:           None.  
                          Abstain:     None.  
                          Not Voting:  None.  
  MOTION ADOPTED

Back on the record at 7:00 P.M.

Moved by B. Burke, seconded by P. Smith, at 7:01 P.M. to adjourn Executive Session.

ROLL CALL:           Yes:           B. Burke, P. Smith  
                          No:           None.  
                          Abstain:     None.  
                          Not Voting:  None.  
  MOTION ADOPTED

**Adjournment**

Moved by P. Smith, seconded by B. Burke, at 7:02 P.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL:           Yes:           B. Burke, P. Smith  
                          No:           None.  
                          Abstain:     None.  
                          Not Voting:  None.  
  MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT  
BEACHWOOD POLICE DEPARTMENT, 2700 RICHMOND ROAD,  
ON FRIDAY, FEBRUARY 7, 2020 AT 4:00 P.M.**

The meeting was called to order at 4:00 P.M. by Chairman Pete Smith.

ROLL CALL: Present: B. Burke, P. Smith  
Absent: D. Keilin  
Also Present: None.  
MOTION ADOPTED

**1. Executive Session discussion regarding certain personnel matters – interviews for Lateral Transfer Entry Level Police Patrol Officer Position**

Moved by P. Smith, seconded by B. Burke, at 4:01 P.M. to enter into Executive Session.

ROLL CALL: Yes: B. Burke, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Back on the record at 6:20 P.M.

Moved by B. Burke, seconded by P. Smith, at 6:21 P.M. to adjourn Executive Session.

ROLL CALL: Yes: B. Burke, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

**Adjournment**

Moved by P. Smith, seconded by B. Burke, at 6:22 P.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL: Yes: B. Burke, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council

**BEACHWOOD CIVIL SERVICE COMMISSION MEETING HELD AT  
BEACHWOOD POLICE DEPARTMENT, 2700 RICHMOND ROAD,  
ON SATURDAY, FEBRUARY 8, 2020 AT 4:00 P.M.**

The meeting was called to order at 10:00 A.M. by Chairman Pete Smith.

ROLL CALL: Present: B. Burke, P. Smith  
Absent: D. Keilin  
Also Present: None.  
MOTION ADOPTED

**1. Executive Session discussion regarding certain personnel matters – interviews for Lateral Transfer Entry Level Police Patrol Officer Position**

Moved by P. Smith, seconded by B. Burke, at 10:01 A.M. to enter into Executive Session.

ROLL CALL: Yes: B. Burke, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Back on the record at 1:02 P.M.

Moved by B. Burke, seconded by P. Smith, at 1:03 P.M. to adjourn Executive Session.

ROLL CALL: Yes: B. Burke, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

**Adjournment**

Moved by P. Smith, seconded by B. Burke, at 1:03 P.M., to adjourn this meeting to the next scheduled Civil Service Commission Meeting.

ROLL CALL: Yes: B. Burke, P. Smith  
No: None.  
Abstain: None.  
Not Voting: None.  
MOTION ADOPTED

Approved:

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Chairman

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Whitney M. Crook, Clerk of Council