

**INVITATION TO BID
LEGAL NOTICE**

Sealed bid proposals will be **received** by the Clerk of Council of the City of Beachwood, Cuyahoga County, Ohio, at the City of Beachwood Law Department, 25325 Fairmount Boulevard, Beachwood, Ohio 44122 **until 1:00 P.M. local time, on Friday, February 12, 2021** for the work designated below:

2021 Tree Planting Program

The bids will be publicly opened and read in the Law Department Conference Room at 1:00 P.M. However due to the current restrictions regarding access to City Hall and large gatherings, the bid opening will be held by video conference. The meeting can be joined via the following:

<https://us02web.zoom.us/j/85748038297?pwd=SnZMK0U5OWtlZ0tVVmxYRzUrV3A1dz09>

Meeting ID: 857 48038297
Passcode: 215049
One tap mobile
+1 646 558 8656 US (New York)

Each bid must contain the following:

- 1) The full name and names of the party or parties;
- 2) Fully Executed Non-Collusion Affidavit;
- 3) In the case of a corporation not chartered in Ohio, a proper certificate that such corporation is authorized to do business in Ohio (Articles of Incorporation – listing principals); and
- 4) Be accompanied by a certified or cashiers' check on a solvent bank made payable to the order of the City of Beachwood in an amount not less than ten percent (10%) of the total amount of the bid, or by a bid bond equal to ten percent (10%) of the total amount of the bid, drawn in favor of the Clerk of Council of the City of Beachwood; and
- 5) If the bidder is a Minority Business Enterprise or a Women's Business Enterprise, please provide a Certification Letter with the Bid Documents.

Copies of the Specifications, Instructions to Bidders, and Non-Collusion Affidavit are on file at the office of the Clerk of Council of the City of Beachwood. These documents may be obtained through the City of Beachwood website or by emailing Chris Vild, Environmental Manager at Chris.Vild@beachwoodohio.com. Digital documents will be provided free of charge. Questions or inquiries should be directed to Chris Vild at (216) 595-3722.

Each bidder must ensure that all employees and applicants for employment are not discriminated against because of their race, creed, color, sex, national origin, or disability. **The City of Beachwood is an Equal Opportunity Employer and encourages Minority Business Enterprises, Women Business Enterprises and Small Business Enterprises to submit bids or Proposals for this project.**

The chosen bidder must provide the following required documentation prior to contract execution:

- 1) Evidence of General Liability Insurance from a company licensed by the State of Ohio in the amount of One Million Dollars (\$1,000,000.00) for any accidental occurrence arising out of any act or omission by the Contractor which causes bodily harm or property damage, and shall cause the City to be named as an additional insured on the policy; and
- 2) Evidence of Workers' Compensation coverage.

The City of Beachwood reserves the right to consider criteria other than price, to reject any and all proposals and to waive any informality in the bids received. Council will accept the lowest and best bid in accordance with law.

Whitney M. Crook, Clerk of Council
City of Beachwood, Ohio

Council Authorized to re-bid on: January 19, 2021

To be published in the Sun News: January 28, 2021 and February 4, 2021